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| **uwtsd-logo-bilingual** | **APPENDIX PV12a** |
| **ACADEMIC MONITORING** **COLLABORATIVE PARTNER OVERVIEW REPORT****ACADEMIC YEAR 2023-2024****Please submit this form to the Collaborative Partnerships Office by 17 January 2025** |
| **Partner Institution:** |  |
| **Date of this report:** |  |
| **Name and role of person completing this report:** |  |

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| **SECTION 1: ACADEMIC HEALTH OF THE PROGRAMME(S)** |

**ENROLMENT**

Please provide an evaluation of the overall academic health of the UWTSD provision across the institution in relation to enrolment.

* Were enrolment trends for the programme(s) different in the reporting period to previous years?
* What actions has been taken to improve enrolment numbers (e.g. marketing activities or targeting companies)?

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**RETENTION**

Please provide an evaluation of the overall academic health of the UWTSD provision across the institution in relation to retention.

* Were retention trends for the programme(s) different in the reporting period to previous years?
* Was there was a pattern to *when* students withdrew?
* What were the reasons for students withdrawing?
* Are there any new/innovative ways in which the programme team(s) and or the Institution might improve the position/lessen the withdrawal rate?
* For UG programmes – if the largest withdrawals were at level 4, is support is in place to help students transition into Higher Education? If there were large withdrawals at levels 5/6, is support in place to assist students with the transition between levels?
* Were any areas where the retention performance was particularly good (and, where applicable, well above benchmark)?

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**ATTAINMENT**

Please provide an evaluation of whether generally student achievement was in line with past results

* Did the majority of students on the programme(s) achieve their intended award (i.e. did not get an exit award)?
* Were there any areas where student performance was particularly good (and, where applicable well above benchmark)?
* In relation to the assessment format and the content of the programme(s), is any training and/or action needed to increase attainment in the modules and/or programme(s)?

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**For UG programmes – Attainment of Good Honours**

* What was the percentage of good honours (1st and 2.1) and was there a change in the percentage of good honours compared with previous years?
* What is the difference in percentage of good honours compared with the sector average (for the subject(s))?
* Is there any action required?

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**Where there is more than one UWTSD programme**

Please reflecton the programmes that are performing well and any that need attention

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| **SECTION 2: EXTERNAL EXAMINER REPORTS** |

Please provide information relating to External Examiner reports

* Was any good practice raised by external examiner(s) and, if appropriate, how is this intended to be disseminated more widely?
* Are there any recurring themes within external examiner reports which need to be addressed at partner institution level (across programmes, where applicable, and/or from previous year(s))?
* Have programme team(s) responded to external examiner reports (via Form PV11c)?
* If an external examiner report has not been received, please provide a comment or explanation.

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| **SECTION 3: FEEDBACK FROM STUDENTS** |

Please provide information on feedback received from students, includingmodule questionnaires, student staff committees, and other forms of student feedback

* Were there any significant issues (general, module or programme based) that were raised by students and how were/will they be addressed?
* Are there any changes that need to be/have been made either for the next academic year, or longer term, to enhance specific module(s) or aspects of the programme(s) delivery?
* Has each UWTSD programme (or cluster of programmes) held at least two Student Staff Committee meetings (or equivalent) in the academic year? If **no**, please explain why not.
* Where action was/will be taken as a result of student feedback, please indicate how all students were/will be made aware of the action(s) taken.
* Please provide information on any **new** or **additional** mechanisms that have been developed to engage with students or respond to student feedback in relation to their academic experience.
* Please provide a summary of any informal and formal student complaints received in relation to any aspect of the student experience for students enrolled on UWTSD programmes. Where relevant please also indicate if any formal complaints were submitted to the University.

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**For eligible UK based programmes**

* Were there key questions or sections of the NSS (for UG final year students), UKES (for UG not final year students) or PTES (for PGT) where students satisfaction rate was either above or below the sector average for the subject(s)?
* What action might be taken/has been taken improve the satisfaction scores (acknowledging that scores can be cohort dependent)?

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| **SECTION 4: INTERACTION WITH UWTSD** |

* Was the support received from UWTSD staff satisfactory?
* Was there the right level of support for administrative and quality assurance processes?
* Did the programme team(s) have sufficient engagement from the assigned Partnership Team Leader(s) (PTL(s))?
* Is there any staff development required from UWTSD to enhance the delivery and/or student experience of the programme(s)?
* Have UWTSD’s requirements in relation to regulations and procedures been clear or are there any issues or comments to make in relation to the requirements?
* Are there any strategic developments in your institution that may have had, or will have, an impact on the operation of your UWTSD provision e.g. student recruitment or resources plans?
* Please comment on any aspects of the relationship with UWTSD that you would wish to draw attention to.

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| **SECTION 5: FEEDBACK ON THE PROCESS OF ACADEMIC MONITORING**  |

Please provide feedback (positive or negative) on the process of completing this report and accessing the information required to complete it.

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| **SECTION 6: ACTION PLANNING** |

**Update on Action Plan from the previous year, if relevant**

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| Action | IssueWhat was this trying to address? | AimWhat was it hoping to accomplish? | MeasurementHow did you / will you measure the success/impact? | Progress | Programme(s) | Start date | Completion Date |
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**Action Plan for 2024/25**

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| Action | IssueWhat is this trying to address? | AimWhat is it hoping to accomplish? | MeasurementHow will you measure the success/impact? | Progresse.g. Not started | Prioritye.g. High | Programme(s) | Start Date | Target Completion Date |
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