



**Prifysgol Cymru**  
Y Drindod Dewi Sant  
**University of Wales**  
Trinity Saint David

**JCO300 (c)**  
**COUNCIL**

**UNRESTRICTED** Minutes of the meeting held at 2.00 p.m. on Thursday 26 September Teifi Suite, Carmarthen Campus

**UWTSD and UW Council Members:**

Emlyn Dole (Chair)  
Professor Elwen Evans KC (Vice-Chancellor)  
Justin Albert  
John Edge  
Timothy Llewelyn  
Nigel Roberts

**UW Council Members:**

Dr Stuart Robb  
Deris Williams

**UWTSD Council Members:**

Natalie Beard  
Dr Tracy Cruickshank  
Maria Dinu  
Professor Kyle Erickson  
Dr Deborah Hughes  
Rowland Jones  
Geraint Roberts  
Emlyn Schiavone

**In attendance:**

Gavin Bessant, Director of Financial Services  
Sarah Clark, University Secretary and Clerk to the Councils  
Dr Andrew Cornish, Principal, Coleg Sir Gar  
Shône Hughes, Chief of Staff  
Peter Mannion, Chief Operating Officer  
Jane O'Rourke, Executive Director of Human Resources  
Professor Mirjam Plantinga, PVC (Student Experience)  
Debra Williams PVC (Commercial and Business Relations)  
Catrin Beard (Translator)  
Margaret Williams (Secretary)

The meeting was preceded by a strategic planning session, the record of which is appended to the Restricted Minutes.

Minute	Main discussion points
24.53 Apologies	Apologies for absence were received from Geraint Evans, Uzo Iwobi, Dr Liz Siberry, Iwan Thomas.
24.54 Declarations of interest	Council RECEIVED the Declarations of Interest as noted in the Clerk's report (CJO267).  The Clerk reminded members to identify any agenda items on which their declared interests were likely to have a bearing.
24.55 Terms of reference and workplan 2024/25	Council CONSIDERED its terms of reference and workplan (JCO268).  The Clerk reported that the workplan was the draft mapping of the business proposed for Council meetings during the year. She explained the revised methodology that was currently being piloted for meetings and papers, whereby there would be a single meeting and agenda covering both Councils, with some changes to the structure of the agenda. Separate minutes for the two Councils would continue to be produced. In response to members' comments, the cover sheet had been amended to focus more clearly on the executive summary and to ensure that the papers referenced the Business Plan  The Clerk noted members' comments regarding colour coding and agreed to investigate possible issues with accessibility.
24.56 Chairs report	Council RECEIVED the Chair's report (JCO269).  The Chair welcome Dr Tracy Cruickshank and Dr Debbie Hughes to their first meeting as academic staff members of Council. He noted that a further vacancy had come about since the last meeting following the resignation of Dr Peter Spring and he thanked him for his contribution to the Council. An election for his replacement would take place in due course. The process for recruiting new independent members was currently ongoing.  The Chair thanked members for their participation in last year's appraisal meetings. The Governance team would be scheduling the next cycle of meetings shortly.  The Chair informed members of the resignation of Huw Edwards as an Honorary Fellow of the University. He reported on his attendance at the Lampeter Society dinner and at the National Eisteddfod at Pontypridd. He had also attended the launch of the Canolfan Iaith strategic plan.
24.57 Vice-Chancellor's report	This is RESTRICTED ITEM and reported within the restricted minutes of the meeting.
24.58 Students' Union report	Council RECEIVED the Students' Union report (JCO271).

Minute	Main discussion points
	<p>The report highlighted areas of work of the Students' Union relevant to the Council, focusing on course representation, priorities of the sabbatical officer team and a summary of recommendations in the annual quality report (which would be presented at the next meeting of Council).</p> <p>The Group President referred to education and the student experience and reported that a structure had been created to enhance the student voice. She reported that positive feedback had been received from the Institute of Education and Humanities (IEH) and the Institute of Science and Arts (WISA) on the work of the SU Course representatives task force.</p> <p>In relation to the annual quality report, the Group President explained that the recommendations were aligned with the University's plan of work. She had appreciated the opportunity to work with the University. She also noted that she had worked with the Academic Office in updating the Student Charter.</p> <p>The Group President reported on a successful student welcome week on all campuses.</p>
24.59 Committee report CSG Board	This is a RESTRICTED ITEM and reported within the restricted minutes of the meeting.
24.60 Financial and cash management report	This is RESTRICTED ITEM and reported within the restricted minutes of the meeting.
24.61 Senate report	<p>Council CONSIDERED a brief report on the Senate meeting of 18 September 2024, together with items for consideration (JCO276a-d). The full report would be presented to the November meeting.</p> <p>Council APPROVED the Student Charter 2024/25.</p> <p>Council APPROVED the Student Relationship Agreement 2024/25.</p> <p>Council APPROVED the recommendation for the award of an Honorary Professorship.</p>
24.62 Minutes	Council APPROVED the unrestricted and restricted minutes of the meetings held on 11 July 2024 (CO277).
24.63 Scheme of Delegation	Council APPROVED the Scheme of Delegation 2024/25 (CO278).
24.64 Chair's action	Council RECEIVED the Chair's action report (JCO280).

Minute	Main discussion points
24.65 Staff declarations of interest procedure	Council RECEIVED the confirmation of the completion of staff declaration of interest procedure (JCO281).
24.66 HEFCW/Medr TCF	Council RECEIVED the HEFCW/Medr Terms and Conditions of Funding 2024/25 (JCO282).
24.67 University Seal	Council RECEIVED the report on the use of the University seal (JCO283).
24.68 Date of next meeting	The next meeting would be held on 28 November 2024 in Swansea.
	The Clerk informed members of the reinstatement the late afternoon briefing sessions for members. The programme for the year would be circulated shortly.