# END POINT ASSESSOR AGREEMENT FORM

# Agreement on End Point Assessment (EPA) components

|  |  |  |  |
| --- | --- | --- | --- |
| **Institute:** |  | **Academic Discipline (if applicable):** |  |
| **Apprenticeship Standard Reference Number and version:[[1]](#footnote-1)**  **(Please note - The IFATE published assessment plan forms part of this agreement)** |  | **Academic Year:** |  |
| **Titles of Programme:[[2]](#footnote-2)** |  | | |
| **End Point Assessor(s):** |  | | |
| **List the companies whose apprentices will be completing this End Point Assessment (EPA) [[3]](#footnote-3)** |  | | |
| **Specify all EPA locations *(e.g. UWTSD campus and/or any elements that will be completed in company*** |  | | |

**IDENTIFY EACH ASSESSMENT COMPONENT FOR WHICH THE END POINT ASSESSOR IS RESPONSIBLE, NOTE THE EXPECTED NUMBER OF APPRENTICES PROGRESSING THROUGH THE GATEWAY AND THE PROPOSED EPA DATES including a possible re-sit date.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **EPA Assessment components as outlined in the Apprenticeship Standard Assessment Plan** | **Number of Apprentices progressing to Gateway** | **Proposed EPA dates** | **Component considered** | **Agreed grading criteria** | **Agreed moderation with programme External Examiner (noted GA22)[[4]](#footnote-4)** |
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It is the responsibility of the End Point Assessor to assess the apprentices’ performance in the EPA to determine the apprenticeship grade of fail, pass or distinction.

An OME L6 apprentice must pass all assessment methods to gain a pass grade.

**INFORMATION REQUIRED FOR THE ANNUAL CALCULATION OF THE END POINT ASSESSOR FEE**

**Please complete the below table to indicate the total number and credit value of ALL EPA components that are to be delivered during the academic year …… and for which the End Point Assessor will be responsible.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Academic Year: ……** | | | | |
| **Number of apprentices** | **Credit value of work-based project** | **EPA components** | **Time required per component per apprentice** | **Total time for EPA assessments during academic year …..** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Total hours required** |  |  |  | **.. hours** |

## SIGNED (in order):

|  |  |  |  |
| --- | --- | --- | --- |
| **Programme Manager:** |  | **Dated:** |  |
| **Academic Director** |  | **Dated:** |  |
| **End Point Assessor:** |  | **Dated:** |  |

1. As identified by the Institute for Apprenticeships and Technical Education [Apprenticeship search / Institute for Apprenticeships and Technical Education](https://www.instituteforapprenticeships.org/apprenticeship-standards/) [↑](#footnote-ref-1)
2. As identified by the Institute for Apprenticeships and Technical Education [Apprenticeship search / Institute for Apprenticeships and Technical Education](https://www.instituteforapprenticeships.org/apprenticeship-standards/) [↑](#footnote-ref-2)
3. Please note any potential conflicts of interest relating to companies listed in this document. [↑](#footnote-ref-3)
4. Ensure moderation of EPA agreed with programme External Examiner [↑](#footnote-ref-4)