

LAMPETER SOCIETY CONSTITUTION

APPROVED BY ANNUAL GENERAL MEETING 14 JULY 2012

1. TITLE AND OBJECTIVES

1.1 The Lampeter Society (hereinafter referred to as “The Society”) is an alumni association which exists to support the activities of the University campus at Lampeter (hereinafter referred to as “The Institution”), including support to students, staff, teaching and research elements of the Institution. The Society will also provide a focus of common interest for former students and staff of The Institution.

1.2 The Society will foster and maintain good relations with the Governing body and with recognised student representative bodies of The Institution by supporting their activities, including giving financial support by regular or ad-hoc grants and donations. The Institution or student body may request The Society to provide representatives or observers for any committee or Council established by the Institution or student body.

1.3 The Society will act as a central focus for former students and staff of The Institution by:

- 1.3.1 informing members of events and activities of the Institution
- 1.3.2 arranging social and other events on a national and regional basis
- 1.3.3 publishing and circulating news of members and of the Institution
- 1.3.4 any other method approved by The Society

2. MEMBERSHIP

2.1 Membership of the Society will be open to all graduates, staff and past students of The Institution who have a particular connection with the Lampeter campus.

2.2 Staff of The Institution will include academic and non-academic staff.

2.3 The Society may elect Honorary members, whose terms of appointment and office will be confirmed at the Annual General Meeting of The Society.

3. ORGANISATION AND GOVERNANCE

3.1 The Vice-Chancellor of The Institution shall be ex-officio President of the Society.

3.2 A designated senior officer of the Institution shall act as the Treasurer of The Society.

3.3 The day-to-day business of the Society shall be managed by the Officers of The Society, namely a Chair, Vice-Chair, Secretary and Vice-Treasurer, each of whom will be elected at the Annual General Meeting of The Society. Officers will normally hold office for three years without re-election.

3.4 The Officers will be supported by a Business Committee, consisting of named representatives of The Society membership. Business Committee membership will consist of the four Officers of The Society and any other members of The Society as confirmed at the Annual General Meeting.

3.5 The Business Committee will be responsible for the establishment and activities of any project groups or branches of The Society accountable for particular events or activities, or for defined geographical areas. Each member of the Business Committee will be responsible for specific tasks and/or areas of interest. The Business Committee will have powers to co-opt members or observers to its meetings.

3.6 The Annual General Meeting of The Society will be open to all members and will receive reports from the Treasurer and Chair. The meeting will also elect or confirm Officers and committee members as required.

3.7 Special meetings of The Society may be called by the Secretary as required. Requests for Extraordinary General Meetings of The Society may be made to the Secretary if supported by ten per cent of the existing membership and with one month's written notice.

4. FINANCIAL MATTERS

4.1 The administration of the financial affairs of The Society will be conducted by the Treasurer, who will maintain the accounts of The Society within, but separately identifiable from, the accounts of The Institution.

4.2 The levels of subscription to The Society will be agreed at the Annual General Meeting.

4.3 Payments and investments from The Society's accounts may only be made on the written authority of the Chair or other member duly authorised for that purpose by the Chair and confirmed by the Business Committee.

5. RECORDS OF MEMBERS

5.1 Central records of members will be held by The Institution in electronic or other format, and may not be disclosed to other bodies without the consent of the individual(s) concerned in accordance with the Data Protection policies of The Institution.

6. AMENDMENTS TO THE CONSTITUTION

6.1 The Constitution of The Society may be amended or repealed by a resolution of an Annual General Meeting carried by a vote of not less than two thirds of the membership present voting in favour. Notification of proposals to amend the Constitution must be submitted to the Secretary by not later than three months in advance of the Annual General Meeting, who must inform members of the proposal not less than thirty days in advance of the Annual General Meeting.