



Prifysgol Cymru  
Y Drindod Dewi Sant  
University of Wales  
Trinity Saint David

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## Annual Programme Reporting Update

*Trawsnewid Addysg; Trawsnewid Bywydau*  
*Transforming Education; Transforming Lives*



[www.uwtsd.ac.uk](http://www.uwtsd.ac.uk)

# APR

The University considers programme monitoring and review to be a continuous process - an integral part of teaching, learning and assessment activities, through which student feedback is gathered, issues are addressed, and good practice is promoted. This process culminates in the annual review process.  
(AQH 4.6.1)

# APR Cont.

The purpose is to reflect upon the effectiveness of the University's academic portfolio and to ensure that:

- Programmes are well designed and of a high quality
- Effective assessment mechanisms in place
- Appropriate support systems in place to ensure students are provided with the support needed
- Quality and standards are maintained (AQH 4.6.2)

Process comprises of:

- Report at programme (cluster) level - PV11a
- Report at Partner Institution level - PV12a

# APR PV11a

- PV11a feeds into UWTSD Institute Academic Discipline reports, to confirm (among other things) that quality and standards have been maintained across the programmes within the Academic Discipline and in partner institutions
- All Academic Discipline reports and sample of PV11 reports are presented to the Academic Standards Committee. PV11a reports which might be sampled are those where either the external examiner or the PTL has raised matters of concern in relation to academic standards

# APR PV12a

- The PV12a provides a mechanism for the University to be informed about the student engagement, including complaints; the completion of the APR process and any strategic developments at the partner institution
- The PV12a also provides a formal reporting mechanism for partners to comment on the health of their UWTSD programmes and any aspects of the relationship with UWTSD that they would wish to draw attention to.
- All PV12a reports are considered by the Academic Standards Committee.

# APR other purposes

PV11a and PV12a reports will also be used for:

- UWTSD partnership reviews
- QAA Institutional Reviews
- QAA TNE Reviews

# Highlights from process so far

- 54 PV11a reports received – some still awaited, but a greater number received than this time last year
- All on correct template this year and all appropriately clustered, where applicable

Thank you!

- Feedback from CPO has been provided in the majority of cases and some additions/clarifications added to reports following feedback

# Highlights from process so far

- Where programme recommendations for University recorded some were unclear - important to think about how the recommendations are phrased so that the University can take action where possible
- Need to ensure that on PV11a recommendations programme related – any recommendations on wider partnership level should be communicated to the CPO and recorded on the PV12a
- Access to University resources again featured some recommendations; the position on this has been explained to each partner. Those responsible for managing UWTSD programmes at the partner should ensure all staff are fully aware of the position in relation to their own institution.

# Highlights from process so far

- Excellent information provided in terms of areas for enhancement and awards won by staff and students
- Comprehensive responses in relation to good practice/lessons learned from the impact of the coronavirus
- Contingency arrangements as a result of pandemic featured in many other of the sections of the PV11a
- Mechanisms for student support / retention a feature of good practice in many reports

# Feedback

At last year's conference we asked participants to provide feedback on the APR process:

Negative	Positive
<ul style="list-style-type: none"><li>• Repeat reporting</li><li>• Need template earlier</li><li>• Template changing year on year</li><li>• Need more feedback</li><li>• Format of form – digital form?</li><li>• Limited guidance for completion inc. how to analyse data</li></ul>	<ul style="list-style-type: none"><li>• Good opportunity for reflection</li><li>• Useful to have action table</li></ul>