

Digital Connectivity Bursary 2020-21

Open to enrolled students who require assistance with the costs of Digital Connectivity.

Please complete the form in full as we will not consider an application form that is not fully completed and does not have all the required supporting evidence.

SECTION A: Your Personal Details

Title:										
Full Name:										
Date of Birth:										
Student Number:										
Home Address:										
Email:										
Telephone:										
Type of accommodation:	Alone/ sole adult		With partner/ spouse		Halls		With parent/ guardian		Shared House	

Are any children financially dependent on you? If so, please complete the following details:

Number of children:		Ages:		Do they live with you?	
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SECTION B: Course Details

Course Title										
Campus										
Level of study	Full Time		Part Time		Undergraduate		Postgraduate			
Year of course	1		2		3		4			
Home Country	UK		EU		Other (please note)					

SECTION C: Bank Details - Please write clearly to ensure payment can be made correctly

Bank			
Sort Code		Account Number	

SECTION D: Bursary details

The Digital Connectivity bursary may be awarded as:

- A UWTSB device (worth approximately £500) will be provided to qualifying students for the duration of their course. Device ownership will be retained by the University and will be managed by IT&S. At the end of a period of study students who have completed over 240 credits are eligible to take over ownership of the device allocated to them.
- Up to £100 grant per annum to support the purchase and installation of home broadband **or** up to £100 grant per annum to support the purchase of mobile broadband.
- Interim support of a loan device and access to short-term pre-paid mobile broadband where required.
- Referral to Welsh Government grants and schemes to support high speed internet access as appropriate.

Please note that device allocation will be subject to terms and conditions.

SECTION E: Application requirement details

The Digital Connectivity bursary covers two areas:

Device Eligibility	This is designed to support enrolled students who: a) Do not have access to suitable electronic devices in order to access and utilise UWTSD Moodle, Hwb and Microsoft Office online suite of tools, including Teams, and b) Are able to demonstrate that cost is a barrier to purchasing a device personally.
Connectivity Eligibility	This bursary is designed to support enrolled students who: a) Do not have access to suitable domestic broadband (or live in areas not currently covered by UK broadband providers) to support engagement in remote learning, and b) Are able to demonstrate that cost is a barrier to purchasing broadband personally

Please indicate which of the bursary elements you wish to apply for:

Device	
Connectivity	

SECTION F: Establishing eligibility

A) Please confirm if any the following which apply to you (tick the relevant boxes):

Widening Participation background:		Welsh Medium	
Over 21		Part Time	
BME		Disabled	
LAC		Low participation neighbourhood	

SECTION G: Personal Statement

ALL: Use this section to explain why you require support with Digital connectivity and why cost is a barrier

Postgraduate students – please explain what provisions you have made to cover your tuition fees and basic living costs. If you have not taken or are not intending to take a Postgraduate Loan or other postgraduate study loan, please explain your reasons:

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SECTION H: Evidence that cost is a barrier to Digital Connectivity:

Please complete the following income and expenditure calculator to show what provisions you have put into place to cover the cost of your course. Please also list your essential living costs.

Income & Expenditure					
All Students:	Annual Amount	Office use only	All Students:	Annual Amount	Office use only
Maintenance Loan			Rent / mortgage / hall fees £ _____ per _____		
Welsh Government Learning Grant / Special support Grant:			Food, Household, Toiletries £ _____ per _____		
Professional / Career Development Loan			Utility bills (gas/electric/water) £ _____ per _____		
Research Grant			Council tax £ _____ per _____		
Parental Contribution			Insurance (Car/Life/ room content / mobile) £ _____ per _____		
Disability / Incapacity Benefits			TV Licence £ _____ per _____		
Part-time earnings £ _____ per _____			Telephone: Landline (Internet) £ _____ per _____		
Students with partners / Dependents			Telephone: Mobile £ _____ per _____		
Partner's Earnings £ _____ per _____			School meals for your children £ _____ per _____		
Parent Learning Allowance			Childcare £ _____ per _____		
Adult Dependants Grant			Healthcare costs £ _____ per _____		
Child Care Grant			Travel costs: £ _____ per _____		
Child Tax credit £ _____ per _____			Debts (Credit cards / loans etc) £ _____ per _____		
Working Tax Credit £ _____ per _____			Social / Entertainment £ _____ per _____		
Housing Benefit £ _____ per _____			Clothing £ _____ per _____ (Essentials)		
Universal Credit £ _____ per _____			Launderette £ _____ per _____		
Child Benefit £ _____ per _____			Other: Please specify		
Partner's benefits					
Partner's pension					
Other:					
Total:			Total:		

Please provide a copy of your Student Finance entitlement letter.

SECTION I: Funding

Do you receive funding from any other source? (e.g. Parental Support / Private scholarships / Trust Fund)	Yes	
	No	

If yes, please give details:

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SECTION J: Device Collection or Delivery (please tick preferred option)

If allocated a device I would prefer to:

A	Collect my device from the Reception desk (if so please indicate which campus)	iQ, Swansea	
		Dewi, Carmarthen	
		Hen Goleg, Lampeter	
B	Receive my device through recorded delivery by post <i>(This is the only option for students studying in London or Cardiff or are enrolled as Distance Learners)</i>		

Please note that once you have indicated your preference on the form it cannot be changed.

SECTION K: Student Declaration

- I confirm that all the information on this form is correct. I understand that giving false information may lead to rejection of my application and steps being taken to recover any payment made to me from the Scholarships and Bursaries Fund. I understand that for administrative purposes my information will be held on a database.
- I accept that the University reserves the right to request further information from me or clarification on the information supplied.
- I will inform you immediately of any changes to the information provided.

Print Name:

Signature:

Date:

**The following two sections
must also be completed
or your application will not be processed**

Data Protection Statement

Please read carefully and tick the boxes as appropriate.

The University will process your personal data provided in this application form for the purpose(s) of processing your application and assessing your eligibility for the Digital Connectivity Bursary.

The information provided in this application may be used by staff in Student Services, the Students' Union, UWTSU's Finance Department, representatives from Welsh Government and the DFES including the Student Loan auditor, Scholarships and Bursaries auditor, an Independent Appeals adjudicator.

In order to process your personal data in compliance with the legal requirements of the General Data Protection Regulation 2016 and the Data Protection Act 2018 you must provide your explicit consent by ticking the box below. Failure to tick this box means that we will be unable to process your application further.

I consent for you to process my personal data for the purposes stated above.

The University will need to process your special category data where it is necessary to provide it in this form for the purposes of processing your application and assessing your eligibility to the Hardship Fund.

Please select *one* of the following statements:

I explicitly consent to the processing of my special category data for the above purposes.

I do not explicitly consent to the processing of my sensitive personal data for the above purposes and understand that my application cannot be processed.

Your personal data will not be transferred outside of the EEA and will be kept securely by the University and will be retained as required for audit purposes when appropriate and in accordance with the University's record retention policy.

UWTSU is the Data Controller in relation to this information and is committed to protecting the rights of individuals in line with Data Protection Legislation.

Please visit the Information Commissioner's Office's webpages <https://ico.org.uk/> and the University's webpages: <https://www.uwtsd.ac.uk/corporate-governance/> for further information in relation to your rights

For further information about how the University processes your personal data the University's Data Protection Officer can be contacted at foi@uwtsd.ac.uk.

SECTION M:

Digital Connectivity Bursary Portable Device Terms and conditions

In 2020/21 to support student access to learning during an extended period of social distancing the University has established a Digital Connectivity Bursary. Eligible students may be awarded a portable device up to the value of £500. Up to 1000 portable device bursaries will be awarded in the first year in line with the principles and criteria as follow:

1. This bursary is subject to availability and the portable device will be provided to the student directly from the University.
2. Students must be fully enrolled to apply for this bursary. Students not fully enrolled will not be eligible until such a time that they become fully enrolled.
3. The University will provide details on the portable device to the student. There is no option for the student to request an alternative device type and no cash alternative is available.
4. The portable device (worth up to the value of £500) will be available as part of the bursary and is loaned to the student initially with ownership transferring to the student only upon successful completion of 240 credits.
5. Upon the transfer of ownership of the Portable Device to the student, the Portable Device will be returned to an 'Out of Box Experience' which will result in all software and data being removed from the device. The operating system and software licenses will no longer be accessible, and the student will be responsible for purchasing any required licenses.
6. Students may have the portable device shipped directly to their designated UK address or collect from designated campus collection points.
7. The University will endeavour to distribute the laptop within 6 weeks from the date that the student is eligible.
8. The portable device will become the student's responsibility as soon as they have collected it from the University or as soon as it is shipped to them.
9. The student will be responsible for reasonable use, maintenance, security, and any insurance of the goods.
10. The University accepts no liability for security or insuring the portable device.
11. The University accepts no liability for the loss of student data and it is the responsibility of the student to ensure that any data they store on the device is backed up or synced to their University OneDrive account.
12. The University does not accept any liability for maintenance of equipment purchased under this Digital Connectivity Bursary and warranty matters should be referred to the supplier.
13. The student is not eligible to claim the ownership of the portable device, if unable to commence or continue study on the course for various reasons such as; withdrawing from the course, enrolling on a different course (which is not a qualifying course), expulsion from the University etc.
14. If the student is unable to successfully complete 240 credits, they will be liable to return the portable device in fully working condition, be liable for any loss or damage caused and any costs incurred for returning the device. The student will remain liable for the device until the device has been received by the University.

15. Only one portable device may be issued per student.
16. Laptops are supplied with an operating system licensed to the recipient under their University Student Account. The device will be eligible to access licensed and compatible software as per your University account permits. The student will be responsible for licensing of any further software installed.
17. The University reserves the right to withdraw the bursary at any time. Those who have already benefitted from the bursary will not be affected.
18. Should a student accept the portable device, and subsequently seek to return it at their own volition, they will not be entitled to claim any cash, alternative discount or re-apply for the Digital Connectivity Bursary.
19. A student may not transfer any of their rights or obligations under these Terms and Conditions to another person.
20. The University will not be liable or responsible for any failure to perform, or delay in performance of, any of its obligations under these Terms and Conditions that is caused by events outside its reasonable control (Force Majeure Event). This includes, but is not limited to supplier unavailability, impossibility of use of the public or private transport, fire, explosion, storm, flood, earthquake, subsidence, epidemic or other natural disaster.
21. The University excludes all liability and responsibility for loss or damage to the student or any third party, that may result in connection with this bursary or in connection with the use/or inability to use the portable device.
22. This bursary is not in association with the portable device manufacturer, sponsor, or brands for the avoidance of doubt; the University is not in any way, associated with any outside manufacturers, sponsors or brands of personal computers or laptops.
23. A person who is not party to these Terms and Conditions shall not have any rights under or in connection with them under the Contracts (Rights of Third Parties) Act 1999.
24. These Terms and Conditions shall be governed by Welsh law, the Referee, and the University both agree to the non-exclusive jurisdiction of the Welsh courts.
25. These Terms and Conditions must be accepted by the student applying for this bursary in order to receive a portable device. Failure to accept these Terms and Conditions will result in the student's eligibility being withdrawn.
26. The University reserves the right to revise and amend these Terms and Conditions.

Please be aware that this device is a Microsoft Surface Go and is supplied with a keyboard.

I confirm that I have read the above and agree to the terms and conditions of the bursary award.

Print Name:

Signature:

Date:

Please return your completed application form to:

Carmarthen, Cardiff,
London, Birmingham &
Distance Learners

Lampeter Campus

Swansea Campuses

Delyth Lewis
d.lewis@uwtsd.ac.uk

Lynda Lloyd Davies
l.lloyd-davies@uwtsd.ac.uk

Sharon Alexander
Sharon.alexander@uwtsd.ac.uk