



University of Wales Trinity Saint David Council

UNRESTRICTED Minutes of the Virtual meeting held at 12.30 on Wednesday 24 March 2021 via Zoom

Present:

Venerable Randolph Thomas (Chair)

Tony Ball

Pam Berry

Andrew Curl

Tania Davies

Margaret Evans

Eifion Griffiths

Professor Medwin Hughes

Arwel Ellis Owen

Matthew Peake

Victoria Provis

Geraint Roberts

Dr Liz Siberry

Maria Stedman

Dr Kerry Tudor

In attendance:

Sarah Clark, Clerk to Council

Steve Baldwin Director of Resources and Business Planning

University of Wales Council Members attending as observers:

Nigel Roberts

Gavin Bessant Director of Financial Services

Dr Andrew Cornish, Principal, Coleg Sir Gar

Tammy Bowie

Shône Hughes, Chief of Staff

Professor Dylan Jones, Deputy Vice-Chancellor

Jane O'Rourke Executive Director of Human Resources

Professor Catrin Thomas, Deputy Vice-Chancellor (Academic)

Catrin Beard (Translator)

Margaret Williams (Secretary)

Agenda item	Main discussion points	Action/decision
21.10 Apologies for absence	Council RECEIVED apologies for absence from Rowland Jones and Dr Conny Matera Rogers, Georgia Thomas	
21.11 Minutes of the meeting held on 28 January 2021	Council CONFIRMED the Minutes of the meeting held on 28 January 2021 as an accurate record (CO339).	
21.12 Matters arising and action points	Council RECEIVED the updated table of action points (CO340). <u>Deed of Association between UWTSD and USW</u> The Clerk reported that the Deed had been executed on 8 February 2021.	
21.13 Coleg Sir Gar Board report 4 March 2021	Council RECEIVED the report of the Coleg Sir Gar Board meeting held on 4 March 2021 (CO340) The Chair of CSG Board informed Council of impending changes to the Board membership with eight members coming to the end of their term. The Board had invited individuals to express their interest in renewal of membership noting that the Board reserved the right not to renew. This action would facilitate succession planning.	
21.14 Audit and Risk Committee reports	Council CONSIDERED the reports of the Audit and Risk Committee meetings held on 2 February 2021 and 10 March 2021 (CO342). The Chair of ARC reported that ARC had considered the financial statements of the UWTSD and the subsidiary company accounts and was recommending their approval by Council. The Chair of ARC reported that the Committee had asked officers to provide a report on the processes and controls for dealing with additional WG funding relating to Covid, and had asked that this also be included in the internal audit programme for 2021/22.	
21.15 UWTSD subsidiary financial statements	Council CONSIDERED and APPROVED the following UWTSD subsidiary financial statements: <ul style="list-style-type: none"> • Eclectica Drindod Limited • Mentrau Creadigol Cymru • Trinity College Carmarthen • Y Ganolfan Dysgu Cymraeg • UWTSD Investments Limited 	

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	<p>The DFS reported that the external auditors had requested that letters of support be issued by UWTSD for MCC, UWTSDI and CBM. These letters provided comfort that UWTSD would use its discretion on cash transactions in the period to ensure that the subsidiaries remained able to cover their liabilities for a period of 12 months. It was not expected that any subsidiary would require an injection of funds.</p> <p>Council AGREED that officers prepared the letters of support and that they were signed by the Chair.</p> <p>Members referred to the subsidiary companies' Directors' responsibilities in regard to the financial statements. The DFS confirmed that he would be changing the process for presenting the statements. In future the subsidiary statements would be prepared first so that the relevant Boards were given the opportunity to scrutinise them prior to them being considered by Council as part of the consolidated accounts.</p>	<p>Officers to prepare letters of support for signature by the Chair</p>
<p>21.16 Resources and Performance Committee report</p>	<p>Council RECEIVED the report of the meeting of the Resources and Performance Committee held on 8 March 2021 (CO343).</p> <p>The Chair of RPC referred to the proposed developments at Lampeter. He noted the intention to invite Council members to an additional meeting of RPC to consider future options.</p> <p>Council APPROVED the recommendation of RPC to write off aged bad debts.</p>	
<p>21.17 Strategic Plan: annual monitoring report and future proposals</p>	<p>Council CONSIDERED the Strategic Plan Annual Report and future proposals in regard to the next Strategic Plan (CO344).</p> <p>The Clerk reported that the current Strategic Plan covered the academic years 2017/18 to 2021/22 and hence had one further year to run when the current academic year ended. The development and approval of a new plan typically took a full academic year. Senior officers had undertaken a preliminary review of the Strategic Plan and believed that, although a number of areas would benefit from enhancement, the Plan continued to be both current and valid in its expression of the institution's priorities and values, and in the associated measures of success. Officers believed that it would be prudent to delay detailed work on a new Plan for a year, which would also facilitate the joint development of an integrated plan</p>	

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	<p>for the UWTSD Group as a whole, the potential for which had been discussed at the February 2021 meeting of the UWTSD Senate.</p> <p>Council APPROVED the recommendations of the RPC that:</p> <p>(a) the current Strategic Plan be extended to cover 2022/23, and that a number of headings and priorities be enhanced and strengthened within the extended Plan, in particular Civic Mission; the Digital Environment; Inclusivity; and Health and Well-Being;</p> <p>(b) the work on a new Plan, for implementation in 2023/24, should commence early in 2022/23, potentially as a joint activity with CSG.</p>	
21.18 Key Performance Indicators monitoring report	<p>Council CONSIDERED the Key Performance Indicators monitoring report (CO345).</p> <p>Council APPROVED the change to 1.4.2 within the KPI framework to reflect the change to the banking covenants in December 2020, changing the measurement from net assets total including pension asset liability to net assets excluding pension liability.</p>	
21.19 UWTSD Half Year Finance update	This is a restricted item and reported within the restricted minutes of the meeting	
21.20 Senate meeting report	Council RECEIVED the report of the Senate meeting held on 10 February 2021 (CO347).	
21.21 Degree Outcomes Statement 2019/20	<p>Council CONSIDERED the Degree Outcomes Statement 2019/20 (CO348).</p> <p>Council APPROVED the statement for publication.</p>	Statement to be published on University website
21.22 TRAC Return	Council APPROVED the TRAC return (CO349)	
21.23 Professors of Practice : nominations for approval	Council APPROVED the nominations from Senate for the appointment of Professors of Practice (CO351)	
21.24	Council APPROVED the recommendations from Senate for Academic Titles (CO352).	

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Academic Titles recommendations for approval		
21.25 Use of University Seal	Council RECEIVED the report on the use of the University Seal (CO353).	
21.26 Declarations of interest	No additional declarations of interest were declared during the course of the meeting.	
21.27 Date of next meeting	The next meeting would be held on 8 July 2021	

Meeting terminated 1.20