

University of Wales Trinity Saint David

UNRESTRICTED Minutes of the meeting held at 3.15 p.m. on Thursday 31 March 2022 at Winchester House, Canterbury Court, London Campus

Present:

Venerable Randolph Thomas (Chair)
Justin Albert
Tania Davies
Eifion Griffiths
Professor Medwin Hughes
Dr Conny Matera-Rogers
Rowland Jones
Arwel Ellis Owen
Matthew Peake

Victoria Provis
Dr Liz Siberry
Dr Kerry Tudor

Observers from the UW Council:

Dr Stuart Robb
Nigel Roberts

In attendance:

Sarah Clark, Clerk to Council
Andrew Cornish, Principal, Coles Sir Gar/Ceredigion
Professor Dylan Jones, Deputy Vice-Chancellor
Professor Catrin Thomas, Deputy Vice-Chancellor (Academic)
Shône Hughes, Chief of Staff

Steve Baldwin Director of Resources and Business Planning
Gavin Bessant, Director of Financial Services (via teams)
Jane O'Rourke, Executive Director of Human Resources
Catrin Beard (Translator)
Margaret Williams (Secretary)

Minute Number	Main discussion points	Action/decision
22.15 Apologies for absence	Apologies for absence were received from Tony Ball, Pam Berry, Andrew Curl, Siwan Davies, Margaret Evans, Uzo Iwobi, Vanessa Liverpool, Geraint Roberts, Emlyn Schiavone, Maria Stedman and James Barrow.	

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22.16 Declarations of interest	Council RECEIVED the Declarations of Interest as noted in the Clerk's report (CO417).	
22.17 QAA QER update	<p>Council RECEIVED a verbal update on the recent QAA Quality Enhancement Review.</p> <p>The DVC (Academic) reported that the Review had been led by the Associate Pro Vice-Chancellor (Academic), the Director of Academic Experience and the sabbatical officers of the Students' Union. The QAA panel had held meetings with the Vice-Chancellor and senior officers, students, academic staff, professional services staff and partnership representatives. Preliminary feedback was that the University had met the two standards with five commendations, one affirmation and three recommendations.</p> <p>The commendations reflected:</p> <ul style="list-style-type: none"> • The data dashboards • The service provided by the Student Hub • The effective use of digital training and pedagogy in support of staff and students during and post Covid. • The comprehensive support provided by the Collaborative Partnerships Office • The coherent and effective approach to improving progression, including progression from FE partners <p>The draft report was expected shortly and the final version would be presented to Council in due course.</p> <p>The Vice-Chancellor stated the five commendations were testament to the depth and maturity of systems which provided assurance for the future. He thanked staff and students for their work.</p> <p>Council commended officers, staff and students on the achievement.</p>	
22.18 Coleg Sir Gar Board report	<p>In the absence of the CSG Chair, the Principal of CSG REPORTED on the Coleg Sir Gar Board meeting held on 24 March 2022. He referred to the following :</p> <p><u>Personal Learning Account (PLA) funding</u></p> <p>CSG had been successful in securing funding in relation to the PLAs which allowed young people to study fully funded flexible, part-time, face to face or online courses fitting around their existing responsibilities to enable them to obtain new skills and qualifications needed to switch careers and embark on new pathways.</p>	

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	<p><u>World skills</u> CSG and CC students had been successful at the World Skills finals and the Colleges were to become centres of excellence for World Skills.</p> <p>The Principal reported that the Board had received a positive report on the Colleges financial position. He also reported that two staff members had been appointed to the Board.</p>	
22.19 FE Colleges Strategic Plan	<p>Council CONSIDERED the revised FE Colleges Strategic Plan which had been approved by the CSG Board (CO418).</p> <p>Council CONSENTED to the Plan.</p>	
22.20 Institutional Risk Review Letter 2022 and action plan	<p>This is a RESTRICTED item and reported within the restricted minutes of the meeting.</p>	
22.21 Resources and Performances Committee Report	<p>This is a RESTRICTED item and reported within the restricted minutes of the meeting.</p>	
22.22 Strategic plan annual monitoring report	<p>Council CONSIDERED the Strategic Plan annual monitoring report (CO421).</p> <p>Members noted that overall performance against measures of success remained good with improvements in range of areas since the last report. Nonetheless the report showed the continuing impact of the pandemic in some areas, in particular students' involvement in extracurricular activities and NSS outcomes.</p> <p>The University Secretary reminded members that it had been agreed to extend the current Strategic Plan for a further year with some refinements. Proposals were scheduled for presentation at the next RPC meeting where officers were likely to make proposals to refine some measures of success to show the relevant position of 'first degree entrants' and 'other undergraduates' noting that the latter included the CerTHE programmes. The updated strategic plan would be presented to Council in July.</p>	

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	The DVC (Academic) referred to the challenges for the University in relation to graduate outcomes and the highly skilled employability data. A more detailed report on this area would be presented at the RPC's Autumn 2022 meeting following the July 2022 data release.	
22.23 KPI monitoring report	This is a RESTRICTED item and reported within the restricted minutes of the meeting.	
22.24 Financial update	This is a RESTRICTED item and reported within the restricted minutes of the meeting.	
22.25 TRAC Return	Council APPROVED the TRAC Return (CO424).	
22.26 Minutes of the last meeting	Council APPROVED the Minutes of the meeting held on 27 January 2022 (CO425)	
22.27 Fee and Access plan	Council CONSIDERED an update on revisions to the Fee and Access Plan and preparation of the Plan for 2023-25 (CO426). Council APPROVED the proposal that officers prepare the draft Plan for consideration and approval by the Chair prior to submission to HEFCW, and that the final version be presented for consideration and approval in due course.	
22.28 Academic Committee report	Council RECEIVED the report of the Academic Committee meeting held on 9 February 2022 (CO427).	
22.29 Student Written Submission for the 2022 QAA QER	Council RECEIVED the Student Written Submission for the 2022 QAA QER (CO428) and noted that the submission had been commended by the QAA.	
22.30 Audit and Risk Committee report	Council RECEIVED the report of the Audit and Risk Committee meeting held on 2 February 2022 (CO429).	
22.31	Council RECEIVED the report of the Nominations and Governance Committee meeting held on 18 March 2022 (CO430).	

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Nominations and Governance Committee report		
22.31 Senate reports	Council RECEIVED the reports of the Senate meetings held on 24 January and 9 March 2022 (CO431).	
22.32 Use of University Seal	Council RECEIVED the report on the Use of the University Seal (CO432).	
22.33 Report on Chairs action	Council RECEIVED the report on Chairs action (CO433).	
22.34 Declarations of interest	No additional conflicts of interest were reported during the meeting.	
22.35 Date of next meeting	The next meeting would be held on 7 July 2022.	

Meeting terminated 15.53