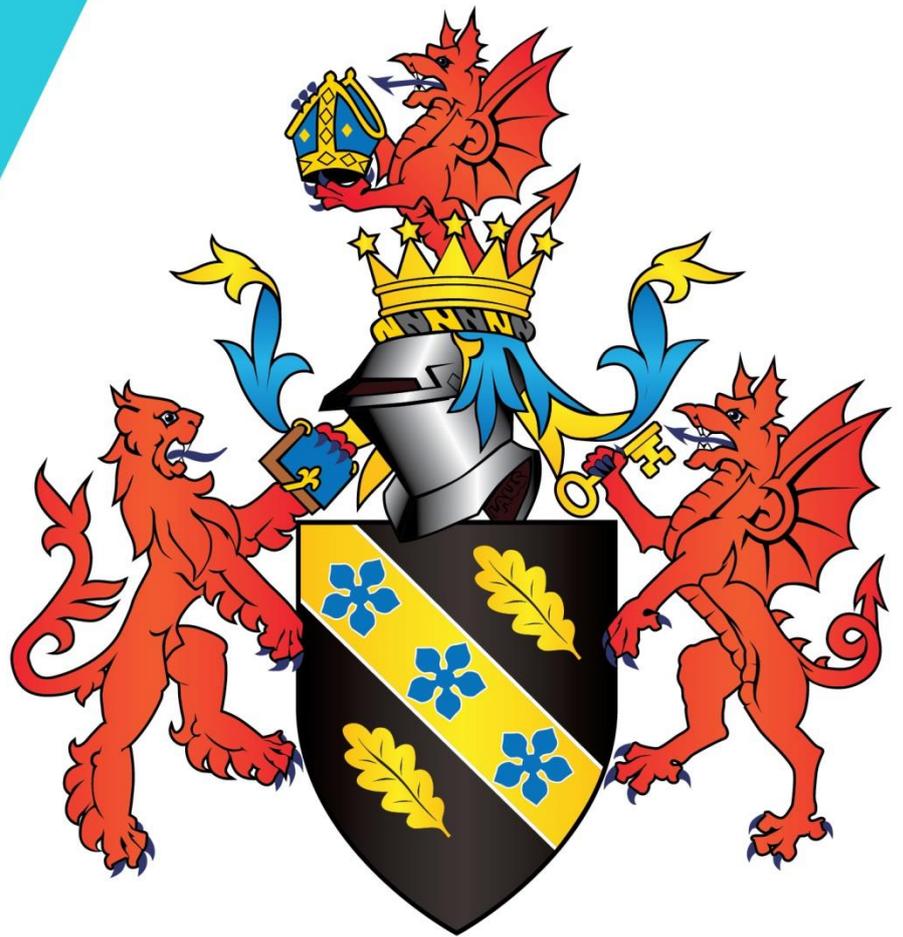




Prifysgol Cymru
Y Drindod Dewi Sant
University of Wales
Trinity Saint David



Student Smoking Policy

1. Introduction

Under the Health and Safety at Work etc. Act 1974, the University of Wales Trinity Saint David has a legal duty to ensure the health, safety and welfare of its employees and make similar provision for non-employees including students and visitors who may be affected by the University's activities.

Furthermore, the Smoke-free Premises etc. (Wales) Regulations introduced in Wales in 2007 introduced legislation to prohibit smoking in "enclosed" or "substantially enclosed premises".

2. Purpose

The aim of this policy is to secure a non-smoking healthy and safe environment for those who study, or visit the University of Wales Trinity Saint David, and to ensure compliance with its Health and Safety statutory obligations and the Smoke-free Premises etc. (Wales) Regulations 2007.

3. Scope and Definition

The policy applies to all University students as well as to visitors, contractors and sub-contractors, whilst on University owned and controlled property. It also applies to others who may use the University and its premises including those attending or visiting the crèche.

The term smoking applies to cigarettes, e-cigarettes and other smoking related equipment that generates smoke.

4. Policy

Smoking is not permitted in any University building, including teaching spaces, offices / work spaces, halls of residence, bar areas, dining areas, conference facilities, crèche or in any area enclosed or substantially enclosed including temporary structures such as marquees etc.

Smoking is not permitted in any University vehicles including those that are hired or leased on behalf of the University. This applies even if the vehicle is used by one individual.

Smoking is not permitted in the areas immediately outside buildings and near to windows within the curtilage of University property where tobacco smoke could cause a nuisance and/or health risk to others. Smoking is only permitted in designated smoking areas.

Anyone wishing to smoke is asked to respect the rights of others to enjoy a smoke-free environment.

Signage will be clearly displayed at entrances to and within University premises to inform individuals on the compliance with the Smoke-free Premises etc. (Wales) Regulations 2007.

5. Responsibilities

Students will be informed of this Policy by the Student Experience Department through the induction process.

Anyone procuring goods or services on behalf of the University is responsible for making individuals aware of this policy. This may relate to contractors, sub-contractors, or visitors.

Event organisers are responsible for ensuring that attendees are aware of this policy.

6. Misuse of Policy

University student disciplinary procedures will be followed if a student fails to comply with this policy. Those who do not comply with the smoke free regulations will also be committing a criminal offence and may be liable to a fixed penalty notice.

7. Assistance for giving up smoking

[Public Health Wales](#) can provide help and support for those wishing to give up smoking. Alternatively, further help and advice can be sought from your GP.

8. Links to other policies / procedures

- Student Disciplinary Policy
- Residential Terms and Conditions

9. Resource Implications

Implication	Detail
Finance	Costs associated with signage are provided for within the current budget for the Estates Department.
Staff	Consultation with the Students' Union will be undertaken as part of policy development.
Assets	No additional assets are have been identified.
Partners	Partners will be expected to conform to this Policy.
Timescales	The policy will be implemented from the time it is approved.
Leadership	APVC Mirjam Plantinga

10. Impact Assessment

Implication	Impact Considered (Yes/No)	Impact Identified
Legal	Y	These are detailed in the body of the policy.
Contribution to the Strategic Plan	Y	The policy supports the sustainable development values of the University and those of the Well-Being of Future Generation Goals.
Risk Analysis		The policy clearly communicates action required to mitigate risks associated with smoking.
Equality		The policy promotes the equal rights of all to study, or visit the University in a non-smoking healthy and safe environment.

Welsh Language		There is a legal requirement within the Smoke-free Premises etc. (Wales) Regulations 2007 for all signage to be presented bilingually. Additionally the policy will be communicated to all bilingually.
Environmental and Sustainability		The ethos of the policy supports the Well-Being of Future Generations (Wales) Act 2015 in promoting a long term vision particularly through the promotion of developing a healthier Wales.
Communication/ Media / Marketing		Students will be notified through the student induction process and the student bulletin. The Policy will also be published on the University website for access by partners, contractors and other visitors. Signage displayed at access points of building will also communicate prohibition of smoking.

Policy author(s):

Mirjam Plantinga – Associate Pro-Vice Chancellor Student Experience.

11. Document version control

Version No:	Reason for change:	Author:	Date of change:
0.1	Draft circulated for consultation to Student Experience, HR, Health and Safety and staff and students' unions.	CG	02.05.17
0.2	Draft amended to focus on students.	CG	05.09.17
0.3	Further amendments to policy following consultation with HR	MP	03.10.17

(this should include the journey of the policy through the Committee structure).