

## **University of Wales Trinity Saint David**

### **University of Sanctuary Bursary – Terms & Conditions**

In order to be considered for this bursary, applicants must have one of the following immigration statuses:

- Limited Leave to Remain (LL)
- Humanitarian Protection (HP)
- Refugee Status
- Asylum Seeker – a person who has made a claim within the UK for refugee status and is awaiting an outcome and whose visa status permits study on campus.
- the dependents of any of the above status groups, in recognition that they are also from asylum-seeking or refugee backgrounds, including:
  - family members of an asylum seeker whose claim is dependent on a principal applicant; or
  - family members of an individual with refugee or humanitarian protection status who have come to the UK on a family reunion visa.

In addition to the above, applicants must meet all the following criteria:

- Have received an unconditional offer of full-time undergraduate study from UWTSD.
- Be new full-time entrants to UWTSD and starting the foundation year or level 4 of their undergraduate programme or level 7 of a postgraduate programme as a new student (for clarity students already studying at the University are not eligible unless they already hold a University Sanctuary Bursary and wish to apply for support to progress to the next academic level.)
- Be able to provide a reference in support of your application from a school, college, community, or voluntary group.
- As a direct result of your status are not eligible for Tuition Fee Loans or Maintenance Loans from Student Finance England/Wales/NI/SAAS
- If you are applying for a programme that requires you to pass a DBS check in order to participate in the programme, it is your responsibility to ensure you have the necessary documentation. Failure to pass the DBS checks, will result in a suspension/withdrawal from the programme.

You must meet all the conditions of the academic offer to be able start your studies.

This Bursary offer cannot be deferred. If you defer your programme entry start date, you will have to apply again for the Sanctuary Bursary for your new year of entry.

If you meet your academic programme conditions but are not awarded a Sanctuary Bursary, you may still commence your studies on a self-funded basis.

Successful applicants are awarded a Sanctuary Bursary for the duration of their individual programme, subject to the following conditions:

- satisfactory progress to the next level of study;
- continue to be registered on the original programme;
- continue to have a right to reside in the UK;
- continue to hold one of the immigration status set out above.

### **Part-time programmes**

If you undertake a programme of study on a part-time basis you are eligible to apply for the Sanctuary Bursary, on the condition that:

- your chosen programme offers a part-time option;
- your studies take no longer to complete than twice the length of its full-time equivalent (e.g. a one-year full-time master's undertaken part-time over two years);
- the support element of the bursary you are awarded may be adjusted to reflect the intensity of study you are undertaking in each academic year.

### **Programmes with a year in industry**

You are eligible to apply for a Sanctuary Bursary if you have an offer of study for an academic programme that includes a year in industry, so long as the programme lasts no more than four years.

It is your responsibility to check you are eligible to undertake the year in industry placement, with particular regard to ensuring that your residency status permits working.

Any salary earned via a year in industry, or any government student funding entitlement you are eligible to receive, will be taken into account when calculating the level of bursary support you may receive during your year in industry.

You must consult with the University's Money Support Office **before** asking your institute if you can transfer to a programme that includes a year in industry after the bursary has been awarded.

### **Programmes with a year abroad**

You are eligible to apply for a Sanctuary Bursary if you have an offer of study for a programme that includes a study or work placement abroad, so long as the programme lasts no more than four years.

It is your responsibility to ensure your residency status permits the foreign travel required to undertake a placement abroad.

You must consult with the Money Support Office and the International Student Office **before** asking your Institute if you can transfer to a programme that includes a study or work placement abroad.

## **Support Available via the Bursary Award**

Recipients of the Sanctuary Bursary will have their tuition fees waived by the University for the duration of their original programme until such a point that they become eligible to apply for UK government student financial support, at which point bursary recipients must apply for this support without delay. Once students are eligible for government financial support, the value of tuition fees will be calculated by the University from the point of financial support eligibility.

In addition to the tuition fee waiver, the following support will be provided by the University:

**Year One:**

- A bus or train travel pass
- An electronic device via the University's Digital Connectivity Bursary to support your academic study
- A book voucher to support the purchase of academic texts
- A food voucher
- Support with course-related consumables / placement / printing costs
- 1-2-1 specialist academic support via Student Services
- NARIC scoring against previous qualifications

**Year Two:**

- A bus or train travel pass
- A book voucher to support the purchase of academic texts
- A food voucher
- Support with course-related consumables / placement / printing costs
- 1-2-1 specialist academic support via Student Services

**Year Three:**

- A bus or train travel pass
- A book voucher to support the purchase of academic texts
- A food voucher
- Support with course-related consumables / placement / printing costs
- 1-2-1 specialist academic support via Student Services
- Support with dissertation binding or final project costs
- Support with graduation costs (gown and photos)

**Postgrad option:**

- A bus or train travel pass
- An electronic device via the University's Digital Connectivity Bursary to support your academic study
- Support with course-related consumables / placement / printing costs
- Support with dissertation binding or final project costs: £250
- Support with graduation costs (gown and photos) – £100

The amount of financial support will be set by the University's Sanctuary Project Group on an annual basis and agreed as part of the University's Bursary Framework. No funding will be transferred directly to the students so as not to affect any UK Home Office financial support and remain within [No Recourse to Public Funds regulations](#).

Items may not usually be exchanged for other support, and requests for payment in kind will not be considered.

## How to apply

1. You must submit your application by 6pm on Thursday 30<sup>st</sup> May 2024. You must sign the application form to confirm that you have read and accepted the Sanctuary Bursary terms and conditions.
2. The Sanctuary Project Group will review the information you have provided on your application form, in order to fully understand:

- Your eligibility for UK Government student funding.
  - Any barriers that you may have faced to access and complete higher education, which might include any:
    - interruption to studies;
    - unsuccessful applications to higher education;
    - inability to apply due to migration.
  - Your prior qualifications and whether you already hold a recognised degree or have previously experienced higher education.
  - Your immigration status, which will determine the security of your stay and ability to work in the UK.
  - Your personal statement and your motivation to study.
3. The scheme aims to make sure that our Bursary student body is diverse in terms of the protected characteristics contained in the Equality Act 2010. When two candidates are equally matched through our selection criteria, we will give priority to minority groups.
  4. These criteria will form part of a wider application process, and therefore the selection panel reserve the right to take academic and budgetary considerations into account when making a decision on who will receive this discretionary scholarship.
  5. The decision of the selection panel is final and there is no appeals process.
  6. You must confirm your acceptance of any Bursary you are awarded within 10 working days of being notified. Failure to reply within two weeks (10 working days) may result in your Bursary being awarded to a reserve applicant.
  7. If you decline the offer of a Sanctuary Scholarship, the award will be offered to a reserve applicant.
  8. You will only be entitled to the Sanctuary Bursary award payments once you are fully registered at the University.
  9. Requests for payments in kind will not be considered.

### **Right to study**

If you apply for the Sanctuary Bursary, UWTSU will be required to conduct a right to study check with the UK Home Office.

If you do not have the right to study confirmed by the UK Home Office, you will not be permitted to start your programme of study and will not receive bursary support. Any decision will be final and cannot be appealed.

If you are awarded a Sanctuary Bursary and are subject to immigration control, your acceptance of the Bursary will give consent for the University to conduct a right to study check at the start of each academic year or more frequently if needed. The University will seek your consent for any additional check that is required.

### **Change in circumstances**

#### **Withdrawing from your programme**

- After you have withdrawn from your studies, you will not be eligible for any further support from the Sanctuary Bursary.

- You will not have to repay the value of any Sanctuary Bursary support previously provided to you while you were registered.
- If you withdraw, and your Sanctuary Bursary was covering your tuition fees, your Sanctuary Bursary tuition fee award will be adjusted to meet any adjusted tuition fee liability.

### **Transferring to a different programme at the University**

- Your Sanctuary Bursary only covers your original chosen programme.
- If you transfer to another programme at the University, you will normally be entitled to the Sanctuary Bursary award equivalent to the duration of your original degree, less any years' worth of support already received.
- If you are considering transferring programme, you must inform the Money Support Office **before** any change is finalised with your Institute to discuss the implication on your Sanctuary Bursary funding.
- If, after having been notified of your Sanctuary Bursary award, you transfer to a programme that is longer in duration than your original programme, you are not guaranteed funding for any additional year and will need to reapply to access further support.
- If you transfer to a programme with a higher tuition fee than your original programme, you may be liable to pay the difference between the two tuition fees yourself.
- If you transfer to a University-affiliated college, you will no longer be eligible for the Sanctuary Bursary.

### **Transferring to a different university**

- The UWTSD Sanctuary Bursary is non-transferable.
- If you transfer to a different university, your Sanctuary Bursary support will cease when your status as an enrolled student at UWTSD ends.

### **Repeating studies**

- Sanctuary Bursary support may not be available for any period of repeat study.
- You may need to be able to fund any period of repeat study yourself, including tuition fees and living costs.
- If during the period of repeat study your Bursary entitlement is put on hold, it will restart once you have successfully completed the period of repeat study and satisfactorily progressed on your studies.

### **Suspending your studies**

- If you are considering suspending your studies, you must inform the Money Support Office before any change is finalised with your Institute.
- If you have agreement from your Institute to temporarily suspend your studies, you may not be entitled to receive Sanctuary Bursary support during the period of suspension. Your Bursary entitlement during any suspension period is at the discretion of the Money Support Office. The Money Support Office will take into account government restrictions on your ability to work, access to other government or University funding support and the intensity of study for the period of suspension.
- You must inform the Money Support Office of any suspension at the earliest opportunity to avoid any potential issues.

### **Changing from studying full-time to part-time**

- If you are considering changing from full-time study to part-time study during your studies, you must inform the Money Support Office before any change is finalised with your Institute.
- If you have agreement from your Institute to temporarily change from a full-time to a part-time mode of attendance, you may not be entitled to receive Sanctuary Bursary support during your extended study period.
- Your Bursary entitlement during any period of extended study is at the discretion of the Money Support Office.

### **Change in immigration status during studies**

- If you receive any change to your immigration status you **must** inform the Money Support Office and the University Registry immediately.
  - This would include any response – positive or negative – from the Home Office to an application you have made, as well as any further immigration applications submitted, notification of changes to status or the terms associated with your granted status.
  - Any communication from or to the Home Office regarding your status and its terms should be brought to the attention of the Money Support Office so your continued right to study can be confirmed.
- If a change in your immigration status means that you become eligible for UK government student financial support, you must apply for this support without delay. Once you have informed the University of this change to your immigration status, a Money Support Officer will be able to help you apply for this support. You would then be expected to re-apply for UK government student financial support in each subsequent year, should you remain eligible.
- Once your UK government student financial support has been assessed and awarded, your Sanctuary Bursary entitlement will be reassessed to take into account any government student funding you are now eligible to receive.

### **Change in nationality status**

- You must inform the Money Support Office and the University Registry if your nationality status changes at any point during your application or studies.
- Your fee status and student support may be affected by any change in nationality.

## **Awarding Criteria:**

In 2023/24, to determine who will receive a Sanctuary Bursary, the awarding panel will consider each of the following:

1. whether applicants meet the eligibility criteria for the scholarship;
2. which eligible applicants would benefit most from receiving the Sanctuary Scholarship, taking into account:
  - residency status;
  - any barriers applicants have faced to access and complete higher education;
  - access to government funding;

- applicants' future ambition;
- applicants' support networks;
- applicants' personal statement.

Note:

The scheme aims to make sure that our Bursary student body is diverse in terms of the protected characteristics contained in the Equality Act 2010. When two candidates are equally matched through our selection criteria, the University will give priority to groups identified by Welsh Government and HEFCW as priority.